

LEARNFLEX™ COMPLIANCY ASSESSMENT & TRACKING



LearnFlex™
▷ is the perfect fit for Learning Management

OVERVIEW

Organizations with skilled staff need credible and defensible compliancy training, assessment, and reporting. The LearnFlex™ Learning Management System, with the Evaluator assessment engine, can efficiently do all three.

Compliancy requirements often demand that training needs be identified, plans established, training and assessments conducted, and up-to-date records of the training and assessment results maintained. The records can document that an employee has attended a class, demonstrated a skill, or received on-the-job training required for a specific job. Certification records establish that an employee has completed all the requirements needed to work in a particular area. Certification records must be maintained and employees notified of the need for recertification.

Organizations use LearnFlex™ to address employee training and assessment needs, and to handle all phases of compliancy tracking, providing a complete solution.

LearnFlex™ provides comprehensive reporting on all compliancy activities to give administrators and managers real-time accurate information on the progress of their staff. Detailed reporting and analysis tools allow you to query, manage, and assess various employee metrics as required. Managers can know exactly who's studying what, how diligently, and how successfully.

ASSESSMENT AND REPORTING CAPABILITIES

Evaluator Assessment Module allows you to build tests and quizzes, add other relevant assessment and evaluation data, and track and report on results from multiple tests and performance indicators.

Diploma Compliancy Report: provides progress information about individuals or all of the members of a community and/or business unit enrolled in the selected learning activities.

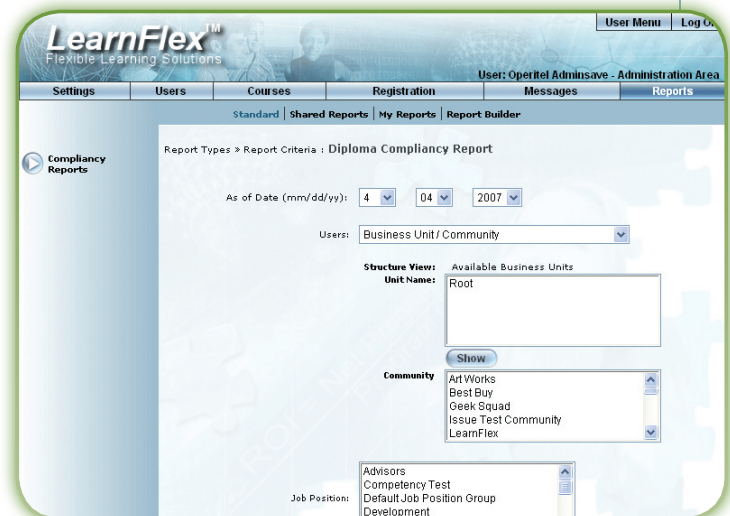
LearnTrack Status Report is a time-saver for busy branch managers who need to follow the training of their sales and service representatives.

Certification Progress Report is a multilevel report showing user status for selected diplomas as well as LearnTracks.

Non-Compliant Course Report indicates a user's registration status. It shows if a user has not registered or not taken the course.

Colour-coded compliancy statuses in many LearnFlex™ compliancy reports there are configurable color codes in order to quickly highlight and identify areas of importance.

Red	0	69
Yellow	70	99
Green	100	100+



FEATURES AND BENEFITS

- Compliancy tracking provides enterprise-wide accountability.
- Addresses both employee training and compliancy issues, providing a complete solution.
- Ensures overall employee compliance by managing liability and risk through auditing and reporting. Employees' learning performance can be tracked based on their licensing and certification requirements.
- Automatically updates training plans and tracks the training status for each employee.
- Improved efficiency makes assigning compliancy tasks to employees, supervisors, and managers quick and easy.
- Allows administrators to define deadlines and time-frames for completion.
- Know which employees are compliant and which ones are falling behind.
- “Red flag” employees who are seriously in arrears in meeting certification requirements.
- Monthly email notification - managers and administrators have the ability to automatically receive progress reports.
- Personal reminders are sent by e-mail to inform users when their listed achievements, such as licenses or a specific professional certificate, are about to expire.
- Real-time reporting - reports the right information, to the right people, at the right time.
- Effectively meet evolving requirements.

Select LearnFlex™ to evaluate, manage and track accomplishments and compliancy within your organization.



OPERITEL CORPORATION
194 SOPHIA STREET
PETERBOROUGH, ON K9H 1E5

CALL TOLL FREE: 1 (866) 849-3630
FAX TOLL FREE: 1 (866) 279-1248
E-MAIL: INFO@OPERITEL.COM